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UNITED STATES DEPARTMENT OF AGRICULTURE
Agricultural Marketing Administration
Washington, D. C.

November 30, 1942

ADMINISTRATIVE SERVICES DIVISION MEMORANDUM NO. 9

L 100-1000
CURRENT 1942
U. S. DEPARTMENT OF AGRICULTURE

SEP 30 1942

To: Branch and Division Chiefs

From: F. J. Hughes, Chief, Administrative Services Division

Subject: Purchase, Installation, Repair, Custody and Control of Electric Fans, Water-cooling Units and Air-conditioning Equipment in the District of Columbia and Area Adjacent Thereto

Attention is called to the attached copy of Budget and Finance Circular 631 and Plant and Operations Circular 98, advising of the enactment of legislation whereby the above indicated equipment in the District of Columbia or in adjacent areas is placed under the custody of the Public Buildings Administration, regardless of the appropriation from which purchased. Appropriations for the Department of Agriculture are no longer to be expended for the above purpose, and in the future all order, etc., shall be placed with the Public Buildings Administration through the Office of Plant and Operations by our Procurement Section.

As soon as details have been worked out, instructions will be issued relative to transferring such equipment to the records of that Administration.

Attachment

STATION

AVOIDANCE

NOISE

REACTIVITY

WATER

REACTIVITY

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of Budget and Finance
Washington, D. C.

November 18, 1942

BUDGET AND FINANCE and PLANT AND OPERATIONS
CIRCULAR 631 CIRCULAR 98

Electric Fans, Water-cooling Units and Air-condition Equipment

Title II, Public Law 763, 77th Congress, approved October 26, 1942, provides under Federal Works Agency, Public Buildings Administration:

"That, effective on the date of this enactment all electric fans, water-cooling units and air-conditioning equipment procured by a Federal activity, except Government-owned corporations, and which are now, or may hereafter be, installed in Government-owned or leased buildings in the District of Columbia and area adjacent thereto, operated by the Public Buildings Administration, shall be and remain in the custody and under the control of said Administration without exchange of funds and irrespective of the appropriations from which such items were procured or the source from which they were obtained, and existing appropriations or, unless specifically so provided, future appropriations, other than appropriations to the Public Buildings Administration, shall not be available for the purchase or installation of the equipment enumerated herein in such buildings*****".

It should be noted that appropriations to this Department are not to be expended for the purposes enumerated. Needs which may arise for such equipment, or the repair of such equipment, must be placed with the Public Buildings Administration through the Office of Plant and Operations.

Further advice regarding the details of transferring such equipment to the Public Buildings Administration will be furnished by the Office of Plant and Operations as soon as details have been worked out with the Public Buildings Administration.

J. H. Nelson

Acting Director of Finance

Arthur B. Shultz

Chief, Office of Plant and Operations

Index entries:

AIR-CONDITIONING EQUIPMENT, purchase,
 installation, repair, custody and control
FANS, electric purchase, installation,
 repair, custody and control
WATER-COOLING UNITS, purchase, installation,
 repair, custody and control

